

Online Applications Invited for Outsourced Positions
at Tourism Corporation of Gujarat Limited
through Ethos HR Management & Projects Limited

Ethos HR Management & Projects Limited invites online applications from eligible candidates for various posts on a purely outsourced basis for Tourism Corporation of Gujarat Limited , Gandhinagar. Interested candidates are advised to carefully read the eligibility criteria, important information, and instructions provided below before applying online for the respective post.

Last date of application is 15/05/2025

Sr. No	Branch	Position	No.of Post	Location	CTC (Per Month)	Qualification Required	Experience Required	Application Form Link
1	Commercial	Sr. Executive	1	Gandhinagar	30,000	MBA/ Post Graduation Degree/ Post Graduation Diploma/ Bachelor in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	3 years of experience after graduation in relevant subject domain in Tourism & Hospitality Industry	https://forms.gle/C6c4M9sTCa4qS8vcA
						OR		
2		Executive	1	Gandhinagar	25,000	MBA/ Post Graduation Degree/ Post Graduation Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	2 year of experience after graduation in relevant subject domain	https://forms.gle/JGTgSfKZtYUNJz2i8
						OR		
3		Office Assistant	1	Gandhinagar	18,000	Bachelors in any discipline or Degree / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	1 year of experience after graduation in relevant subject domain	https://forms.gle/G7uMkzX9BXU8hadV7
						OR		
4		Accountant	1	Gandhinagar	25,000	B.COM+ Telly Course	02 year of Experience Required in Revant Field	https://forms.gle/9jGXLWvc64vmcDYr8
						OR		
5	Sr. Executive	4	Gandhinagar	30,000	MBA/Post Graduate Diploma (2 Year) in Event Management from recognized University/Institute.	2 years of experience after graduation in relevant subject domain in Tourism &	https://forms.gle/sVcrPxxnmy92L3nr9	
					OR			
6	Executive	2	Gandhinagar	25,000	MBA/Post Graduate Diploma (2 Year) in Event Management from recognized University/Institute.	2 year of experience after graduation in relevant subject domain	https://forms.gle/kr9Ck8YCsuG1Now5	
					OR			
7	Office Assistant	3	Gandhinagar	18,000	Bachelor's in any discipline from recognized University and Diploma or Certificate Course (minimum 1 Year) in Event Management OR Degree / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	3 years of experience after graduation in relevant subject domain	https://forms.gle/28c4zymQVlmS6Wl17	
					OR			
8	Accountant	1	Gandhinagar	25,000	Bachelor in any discipline from recognized University /Diploma or Certificate Course (Minimum 1 Year) in Event Management from recognized University/ Institute.	1 year of experience after graduation in relevant subject domain	https://forms.gle/B84fJvnySZrSoW7s9	
					OR			
						B.COM+ Telly Course	02 year of Experience Required in Revant Field Preferred Telly Experience	https://forms.gle/B84fJvnySZrSoW7s9
						OR		
						M.COM+ Telly Course	01 year of Experience Required in relevant Field Preferred Telly Experience	

9	Finance	Executive	1	Gandhinagar	25,000	<ul style="list-style-type: none"> MBA in Finance/ Inter CA-ICWA Pass out/ M.com/ Post Graduation Diploma in Finance from recognized University/Institute. 	2 year of experience after graduation in relevant subject domain	https://forms.gle/9zwRSQ8ZXftnD3me9
						OR	3 years of experience after graduation in relevant subject domain	
10		Office Assistant	3	Gandhinagar	18,000	<ul style="list-style-type: none"> B.Com/BBA from recognized University. 	1 year of experience after graduation in relevant subject domain	https://forms.gle/mjz12FRxgRm2jaMJ9
11	Audit	Executive	1	Gandhinagar	25,000	<ul style="list-style-type: none"> MBA in Finance/ Inter CA-ICWA Pass out/M.com/ Post Graduation Diploma in Finance from a recognized University/Institute. 	2 year of experience after graduation in relevant subject domain	https://forms.gle/FJ5w9yaUyFyCnYz57
						OR	3 years of experience after graduation in relevant subject domain	
12		Office Assistant	2	Gandhinagar	18,000	<ul style="list-style-type: none"> B.com/BBA from a recognized University OR Inter CA-ICWA Pass out from recognized Institute. 	1 year of experience after graduation in relevant subject domain	https://forms.gle/6CcgWYyMsQsfDE2BA
						<ul style="list-style-type: none"> Should have knowledge of Tally Software and GST. 		
13	-	English Steno Gr. 1	1	Gandhinagar	25,000	<ul style="list-style-type: none"> Bachelor in any discipline (Throughout English Medium) from recognized University/Institute. 	3 years of experience after graduation in relevant subject domain	https://forms.gle/eHv6iwmRNSci5DS9
						<ul style="list-style-type: none"> Dictation of English para at a speed of 80 words per minute for writing in short hand script for 2 minutes and transcribe the same at the speed of seven words per minute (in legible handwriting, not by typing.) 		
14	HR & Admin	Office Assistant	3	Gandhinagar	18,000	<ul style="list-style-type: none"> Bachelor in any discipline from recognized University. 	1 year of experience after graduation in relevant subject domain	https://forms.gle/mPQsr2ZKEkGIHY6d9
15	Coordination	Executive	2	Gandhinagar	25,000	<ul style="list-style-type: none"> MBA/Post Graduation Diploma in Business Management OR Business Administration from recognized University. 	2 year of experience after graduation in relevant subject domain	https://forms.gle/edmY9UzU4G9neIjq8
16		Office Assistant	1	Gandhinagar	18,000	<ul style="list-style-type: none"> Bachelor in any discipline from recognized University. 	1 year of experience after graduation in relevant subject domain	https://forms.gle/ZMMK74QtolN6kpAg6

17	Investment & Policy	Executive	1	Gandhinagar	25,000	· MBA in Finance/ Inter CA-ICWA Pass out/ M.com/ Post Graduation Diploma in Finance from a recognized University/ institute.	2 year of experience after graduation in relevant subject domain	https://forms.gle/SQhvgGCDBAFcshh1A
						OR		
						· Bachelor in any discipline from recognized University	5 years of experience after graduation in relevant subject domain	
18	IT	Executive	2	Gandhinagar	25,000	· MCA/MSC-IT/M.Tech/M.E in ICT (Information and Communications Technology) from recognized University	2 year of experience after graduation in relevant subject domain	https://forms.gle/aLaXTkvr9Rh6bak6
						OR		
19		Office Assistant	1	Gandhinagar	18,000	· BCA/B.E / B.Tech /B.Sc-IT in ICT (Information and Communications Technology) from recognized University	1 year of experience after graduation in relevant subject domain	https://forms.gle/W6A55oVasuccrRjJA
20	Legal & Land	Legal Officer	1	Gandhinagar	90000	· Bachelor's Degree in law obtained from any of the Universities or institutions established or incorporated by or under Central or State Act in India; or any other educational institution recognized as such or declared to be a deemed University under section 3 of the University Grants Commission Act 1956.	Must have a minimum of 2 years of compulsory experience in litigation related to contracts, tenders, agreements, or work orders, with a total of at least 10 years of overall experience in the said field after graduation (including litigation and non-litigation work).	https://forms.gle/axtSBPuVsTBA9F8y9
						· candidate will be working full-time with TCGL and is not permitted to be practice/work outside of TCGL	Preference will be given to the candidate having experience of working in the government office.	
						· Candidate must have basic knowledge of computer		
						· Age Limit: Max 45 years		
21		Sr. Executive	1	Gandhinagar	30,000	· LLB/LLM from recognized University/institute	3 years of experience after graduation in relevant subject domain	https://forms.gle/kAY875Fc3A56PkKy6
22		Executive	1	Gandhinagar	25,000	· LLB from a recognized University.	2 year of experience after graduation in relevant subject domain	https://forms.gle/3n61LUabmEc3Kf5o7

23	Marketing	Manager - PR & Media Mgmt.	1	Gandhinagar	75,000 - 1,00,000	Masters in Marketing / Journalism / Mass Comm. or any Graduate	5 years (PG) / 7 years (Graduate).	https://forms.gle/CpQpHgmNVqh5gud56
24		Office Assistant	2	Gandhinagar	18,000	B. com/BBA or Degree / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	1 year of experience after graduation in relevant subject domain	https://forms.gle/9FptE7FYTsSagtrr6
25		Executive	3	Gandhinagar	25,000	MBA/Post Graduate Diploma in Marketing/Mass media communication/ Advertising from recognized University/Institute.	2 year of experience after graduation in relevant subject domain	https://forms.gle/3uitGEI316kpbpG38
						OR		
26		Sr. Executive	2	Gandhinagar	30,000	Bachelor's in any discipline or Degree / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute	3 years of experience after graduation in relevant subject domain	https://forms.gle/imqMuxqRWMvW9gqMA
						MBA/Post Graduate Diploma in Marketing/Mass media communication/ Advertising from recognized University/institute.	3 years of experience after graduation in relevant subject domain	
27		Accountant	1	Gandhinagar	25,000	B. COM+ Telly Course	02 year of Experience Required in Revant Field Preferred Telly Experience	https://forms.gle/QDmVzJ4HqrSQ4w8n6
	OR							
28	Sr. Executive	1	Gandhinagar	30,000	Master's in Statistics/MSc in Maths/Post graduation diploma in research from recognizedUniversity	3 year of experience after graduation in relevant subject domain	https://forms.gle/KcUZ7TVq513KiDsR6	
					OR			
29	Office Assistant	1	Gandhinagar	18,000	Bachelor's in Statistic/BSc in Maths/ Post graduation diploma in research from recognizedUniversity	1 year of experience after graduation in relevant subject domain	https://forms.gle/BHcRpEH3XVpa9TGc6	

30	Niche Tourism	Deputy General Manager	1	Gandhinagar	1,00,000 to 1,50,000	<ul style="list-style-type: none"> Master's Degree in Tourism Management/ Event Management/ Business Administration 	<ul style="list-style-type: none"> Overall work of Gujarat MICE chapter & Wedding tourism 	https://forms.gle/AAwd68ECbRsXbvU6
						<ul style="list-style-type: none"> Excellent verbal & written communication 	<ul style="list-style-type: none"> Development and promotion of MICE tourism activity in the state 	
						<ul style="list-style-type: none"> Understanding of MICE tourism 	<ul style="list-style-type: none"> Liaison & coordination with various departments of State and Center 	
						<ul style="list-style-type: none"> Preferable: Knowledge of foreign language 	<ul style="list-style-type: none"> Liaison & coordination with ICPB, other MICE & Wedding Industry/Association 	
						<ul style="list-style-type: none"> 10 years of active industry Experience in MICE/Event Management / Marketing in Tourism or Hospitality Sector 	<ul style="list-style-type: none"> Coordination with Ministry of Tourism – MICE Division 	
						<ul style="list-style-type: none"> Age Limit: 45* Years 	<ul style="list-style-type: none"> Research and assistance of National/State event management companies for MICE events 	
31	Niche Tourism	Manager (Cinematic Tourism)	2	Gandhinagar	60,000 to 90,000	<ul style="list-style-type: none"> Master's Degree in Tourism Management/ Event Management/ Business Administration 	<ul style="list-style-type: none"> All correspondence and communication related to MICE division 	https://forms.gle/E5hfYuTScJd4p5m39
						<ul style="list-style-type: none"> Excellent verbal & written communication 	<ul style="list-style-type: none"> Enrolment of vendor for various relevant activities/ service provider and administration support 	
						<ul style="list-style-type: none"> Understanding of MICE & Tourism Sector 	<ul style="list-style-type: none"> Support to DGM as mentioned in Sr. No. 01 	
						<ul style="list-style-type: none"> Conversant with the use of computer 		
						<ul style="list-style-type: none"> 5 years of active industry Experience in MICE/Event Management / Marketing in Tourism or Hospitality Sector 		
32	Niche Tourism	Manager (Sports & Adventure)	3	Gandhinagar	75,000 to 1,00,000	<ul style="list-style-type: none"> Retired officers of the rank of Hony. Captain/ Lieutenant/JCO from Army OR 	<ul style="list-style-type: none"> Overall work of Adventure tourism at regional level 	https://forms.gle/QHWqG6u9dRfa83Xx7
						<ul style="list-style-type: none"> Ex-Hony. Ranks/Warrant Officers from Air Force OR 	<ul style="list-style-type: none"> Liaison and coordination with various departments of state and center for regional 	
						<ul style="list-style-type: none"> Ex- Hony. Ranks/ Petty Officers from Navy OR 	<ul style="list-style-type: none"> Liaison & coordination with various adventure tour operators across at regional 	
						<ul style="list-style-type: none"> Ex – Warrant Officers from Indian Cost Guard 	<ul style="list-style-type: none"> Knowledge of best international practices 	
33	Niche Tourism	Sr. Executive	2	Gandhinagar	30,000	<ul style="list-style-type: none"> MBA/Post Graduate Diploma in Marketing/Mass media communication/ Advertising from recognized 	<ul style="list-style-type: none"> 3 years of experience after graduation in relevant subject domain 	https://forms.gle/oPehXMb82yJvKi3w5
						<ul style="list-style-type: none"> Bachelor's in any discipline or Degree / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute. 	<ul style="list-style-type: none"> 5 years of experience after graduation in relevant subject domain 	
34	Niche Tourism	Executive	2	Gandhinagar	25,000	<ul style="list-style-type: none"> MBA/Post Graduate Diploma in Marketing/Mass media communication/ Advertising from recognized 	<ul style="list-style-type: none"> 2 year of experience after graduation in relevant subject domain 	https://forms.gle/vGQGdpCGWt2vrtQBA
						<ul style="list-style-type: none"> Bachelor's in any discipline or Degree / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute. 	<ul style="list-style-type: none"> 3 years of experience after graduation in relevant subject domain 	
35	Niche Tourism	Office Assistant	2	Gandhinagar	18,000	<ul style="list-style-type: none"> B. com/BBA or Degree / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute. 	<ul style="list-style-type: none"> 1 year of experience after graduation in relevant subject domain 	https://forms.gle/fqSeqFqtSq9o27TD8

36	PPP branch	Executive	1	Gandhinagar	25,000	<ul style="list-style-type: none"> MBA/Post Graduation Diploma in Business Management OR Business Administration from recognized University. 	2 year of experience after graduation in relevant subject domain	https://forms.gle/29s2xJk5UmxNBhjH8
		OR						
37		Sr. Executive	2	Gandhinagar	30,000	<ul style="list-style-type: none"> MBA/Post Graduation Diploma in Business Management OR Business Administration from recognized University. 	3 years of experience after graduation in relevant subject domain	https://forms.gle/gZSVGMGUteVKzNUE8
		OR						
38	Skill Development	Sr. Executive	1	Gandhinagar	30,000	<ul style="list-style-type: none"> MBA/Post Graduation Diploma in Business Management OR Business Administration from recognized University. 	3 years of experience after graduation in relevant subject domain	https://forms.gle/N3TqRK8iws6GrHdX6
		OR						
39		Office Assistant	2	Gandhinagar	18,000	<ul style="list-style-type: none"> Bachelor in any discipline from recognized University. 	1 year of experience after graduation in relevant subject domain	https://forms.gle/yxwxCNYj2JAxDRPz8
40		Project Engineer	1	Ayodhya (UP)	55,000	<ul style="list-style-type: none"> Diploma in Civil from recognized University/institute 	6 years of experience after graduation in relevant subject domain	https://forms.gle/nULQbkTf6EnsPXgr9
						<ul style="list-style-type: none"> Certification in Project Management will be preferred. 		
OR						<ul style="list-style-type: none"> B.E. / B. Tech from recognized University/institute 	3 years of experience after graduation in relevant subject domain	
OR						<ul style="list-style-type: none"> Certification in Project Management will be preferred. 		
41		Associate Supervisor	10	Gandhinagar	18,000	<ul style="list-style-type: none"> B.E. /B. Tech Civil from a recognized University. 	1 year of experience in relevant subject domain	https://forms.gle/R9aSFqsLWA9QjTMUA
						OR		
OR						<ul style="list-style-type: none"> Diploma in Civil from a recognized University. 	3 year of experience in relevant subject domain	https://forms.gle/Eqzxs9VXi7MVNyw49
OR						<ul style="list-style-type: none"> B.E./B. Tech Civil from recognized University. 	3 year of experience after graduation in relevant subject domain	
OR						<ul style="list-style-type: none"> Diploma in Civil from recognized University. 	5 years of experience after graduation in relevant subject domain	
43		Executive	1	Gandhinagar	25,000	<ul style="list-style-type: none"> MBA/Post Graduation Diploma in Business Management OR Business Administration from recognized University. 	2 year of experience after graduation in relevant subject domain	https://forms.gle/1yHVLrZdgc2L5D19
						OR		
OR						<ul style="list-style-type: none"> Bachelor in any discipline from recognized University. 	3 years of experience after graduation in relevant subject domain	
44		Accountant	1	Gandhinagar	25,000	B.COM+ Telly Course		https://forms.gle/SURntPhy7UZ8E8ZWA
						OR		
						M.COM+ Telly Course		
OR						02 year of Experience Required in Revant Field Preferred Telly Experience		
OR						01 year of Experience Required in relevant Field Preferred Telly Experience		
45		Associate Manager	1	Gandhinagar	35,000/-	<ul style="list-style-type: none"> B.E./B. Tech Civil from recognized University 	7 years of experience after graduation in relevant subject domain	https://forms.gle/gYnwoHsTryfYKPFQ8
						<ul style="list-style-type: none"> Must have knowledge of Computer 		
						<ul style="list-style-type: none"> Must have Knowledge of English, Hindi and Gujarati. 		
						OR		
OR						<ul style="list-style-type: none"> Diploma in Civil from recognized University. 	9 years of experience after graduation in relevant subject domain	
OR								
OR						<ul style="list-style-type: none"> Must have knowledge of Computer 		
OR						<ul style="list-style-type: none"> Must have Knowledge of English, Hindi and Gujarati. 		

46	Saputara	Unit Manager	1	Saputara	40,000	· MBA/ Post Graduation Diploma/ Bachelor in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	5 year of experience after graduation in relevant subject domain	https://forms.gle/xB2q2F6ongLYzaWb6
		OR		· Bachelor in any discipline / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	7 years of experience after graduation in relevant subject domain			
47	Saputara	Assistant Unit Manager	2	Saputara	25,000	· MBA/ Post Graduation Diploma/ Bachelor in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	2 year of experience after graduation in relevant subject domain	https://forms.gle/pdgl9xbEudW8P3YM8
		OR		· Bachelor in any discipline / Diploma in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	3 years of experience after graduation in relevant subject domain			
48	Saputara	Accountant	1	Saputara	25,000	B.COM+ Telly Course	02 year of Experience Required in Revant Field	https://forms.gle/eRRHWkmHZvFotjh89
						OR		
M.COM+ Telly Course		01 year of Experience Required in relevant Field						
Preferred Telly Experience								
49	Saputara	Receptionist	1	Saputara	18,000	Bachelor's or Degree/Diploma in Tourism / Hospitality Management	Fresher or 1 year experience in Tourism Industry.	https://forms.gle/4Y1GmhHQrBgSeiE8
50	Dwarka	Assistant Unit Manager	1	Dwarka	25,000	· MBA/ Post Graduation Diploma/ Bachelor in Travel & Tourism management / Hotel Management / Hospitality Management from recognized University/Institute.	2 year of experience after graduation in relevant subject domain	https://forms.gle/U9ial7lUj8oXWwdvZ
						OR		
51	Dwarka	Accountant	1	Dwarka	25,000	B.COM+ Telly Course	02 year of Experience Required in Revant Field	https://forms.gle/sgWqGyehXgkyJS2W9
						OR		
M.COM+ Telly Course		01 year of Experience Required in relevant Field						
Preferred Telly Experience								
52	Dwarka	Receptionist	1	Dwarka	18,000	Bachelor's or Degree/Diploma in Tourism / Hospitality Management	Fresher or 1 year experience in Tourism Industry.	https://forms.gle/aafBGKJWAWDs8vnC6
53	Narayan Sarovar	Receptionist	1	Narayan Sarovar	18,000	Bachelor's or Degree/Diploma in Tourism / Hospitality Management	Fresher or 1 year experience in Tourism Industry.	https://forms.gle/rzX3vn2HMZJAf2s19

Note:

- Knowledge of Computer is must. Preference will be given to candidate proficient in English and Gujarati.

- **Document Verification:**
 - Candidates must bring photograph and copy of self-attested copies of all the relevant certificates/documents along with the original certificates/documents (same as submitted in the application) at the time of Document verification without fail. Candidates who does not bring documents (original & self-attested photocopies) will lead to be disqualified. No explanation would be entertained.
 - In case of verification in Name/Surname/ Name spelling mentioned in the application with that in the respective certificates pertaining to education/professional qualification/caste/ etc., the applicant shall be required to submit a certificate from SDM or equivalent to this effect along with the respective documents at the time of document verification, failing which his/her candidature shall be liable to be cancelled. In case of change of surname of female after her marriage, the candidate is required to furnish marriage certificate and notarized affidavit in this regard.
 - Candidates will have to appar for Document verification followed by the interview on their own expenses and no reimbursement would be done for the same.
 - Candidate cannot claim to be selected if called for an Interview.

- **GENERAL TERMS & CONDITIONS**
 - This Recruitment will be on purely outsource basis.
 - The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.
 - Only shortlisted candidates will be intimated through email or Call for Document Verification and Interview.
 - In case of overwhelming response, TCGL reserves the right to shortlist the candidates by fixing revised eligibility criteria.
 - In case of non-suitability of candidates for the post applied for, TCGL at its discretion can offer a suitable post in the lower level.

- Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with the eligibility criteria mentioned in the advertisement.
- Tourism Corporation of Gujarat Limited/Ethos HR Management & Projects Limited has all the Rights to accept or reject the application and also the cancellation of whole Recruitment Process or the selection process for any of the above posts without assigning any reason.
- Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response there to shall be subject to jurisdiction of courts at Ahmedabad.
- In case of any ambiguity/dispute arising on account of interpretation other than English, the English version will prevail.

Note: Any corrigendum/addendum/errata in respect of the above advertisement shall be made available only on our official website www.ethosindia.com. No further press advertisement will be given. Hence prospective applicants are advised to visit Ethos website regularly to get further updates regarding this recruitment time to time.